

Te Haruhi Bay Campground

Shakespear Regional Park Codes and Conditions

Park gate open hours

- It is your responsibility to arrive prior to the main park gate closing hours.
- Daylight Saving: 6am - 9pm
- Non-Daylight Saving: 6am - 7pm
 - Codes provided upon confirmation of booking only give access to the booked site, not the main gate.
 - No codes are given for automatic gates located at the park entrance.
 - No access will be provided outside of the park gate opening hours.
 - Automatic gates open at any time when exiting the park, but do not allow for re-entering after hours.

Fires

- All open fires are prohibited.

Portable solid fuel barbecues

- Cannot be used during a restricted or prohibited fire season.
- The restricted fire season is set by Fire & Emergency NZ. Dates may change. Visit <https://www.checkitsalright.nz/>
- Check fire conditions prior to booking date.
- Please provide all fuel for your barbecue.
- Ensure ashes are cold and take them home as part of your rubbish.

Portable gas barbecues

- Allowed at all times.

Shakespear Open Sanctuary Information

- Shakespear Regional Park is an Open Sanctuary.
- All visitors must be advised, understand and comply with this information when visiting or using Shakespear Regional Park
- The Auckland Council in partnership with the Shakespear Open Sanctuary Society Incorporated (SOSSI) and the community are working together to keep Shakespear Regional Park an animal and plant pest free environment for resident native species and for the future return of other native animals and plants.
- The park has a pest proof fence within the park boundary to keep pests out. It is an integrated open sanctuary (or mainland island) where public recreation, farming, and conservation of native species are combined.
- Creating an animal and plant pest free environment as a safe haven for native plants and animals.
- Please ensure you observe the following:

- Must check all vehicles and equipment before entering Shakespear Regional Park to ensure it is free of pests, vermin and hazardous material.
- Checking all equipment, props, any camping and picnic gear, surfboard bags etc for signs of mice, rats or any other pest species prior to entering Shakespear Open Sanctuary.
- Checking all vehicles hired or company owned (includes all cars, vans, campervans and trucks, trailers, crane equipment etc.) for signs of mice, rats or any other pest species prior to entering Shakespear Open Sanctuary.
- All animals are prohibited at all times from the Open Sanctuary and dog prohibited areas. This includes dogs and all pets in any vehicles.
- No plants, soil, hay/straw are allowed to be brought into the open sanctuary.
- Alerting the Park Ranger if they see any animal pests,
- Please ensure all persons involved in your activity to **keep away from and not touch any traps or bait stations** in the park by keeping to the designated tracks through the sand dunes, plantings and bush areas.
- All rubbish, food, baits etc attracts animal predator pests.
- Please advise and ensure all persons involved in your activity do not leave any of their rubbish lying around, remove their rubbish from the park, and please help
- by picking up and removing any rubbish, food, baits they see. Doing this will keep the park clean of rubbish and clear of predators.
- For the Pest Proof fence to keep pests out, please ensure that any pest proof fence
- gates you use are always closed behind you.
- **Do not climb the pest proof fence** as this could damage it. You need to use the pedestrian pest proof fence gates to get through the fence.
- Joining Shakespear Open Sanctuary Society Incorporated (SOSSI) to support the Shakespear Open Sanctuary and coming along to their workdays.
- More details on Shakespear Open Sanctuary Society Incorporated (SOSS) can be found at: <http://www.sossi.org.nz/> or <http://regionalparks.aucklandcouncil.govt.nz/shakespear>

NZ Defence Force (NZDF)

- Regularly uses its firing ranges on the seaward side of their land. You should not walk around the coast between Pink Beach and Army Bay if NZDF is flying red flags. NZDF signage will also clearly indicate when the firing ranges are in use.

Te Haruhi Bay Campground Codes and Conditions

Length of Stay

- A Maximum of 7 consecutive nights camping allowed at this park.
- All camping equipment must be removed from the park on the departure day.

Camp Modes Allowed in this vehicle-based campground

- Tents, Purpose built vans, campermatics, caravans, 5th Wheelers, campervans and small buses (no length limit applies).

- No Self-Containment certificate is required.

Marquees

- Permitted: must be arranged, approved and booked at the same time of booking.
- Up to 180 square meters.
- Must book and comply with campground vehicle access conditions.
- Marquees must be removed from the site by 11am on the day of departure.
- Park duty ranger must approve the actual location of any marquee using pegs more than 300mm to ensure water and sewage pipes are not hit or broken.
- Consent may be required to comply with temporary building codes, for marquees over approximately 30 square meters. Some hire companies may already have consent. Permit holder responsibility to organise this.

Rubbish

- Use the labelled Molok recycle and general rubbish containers in this vehicle-based campground,
- Only put recycle items into the recycling container as sign posted.
- Dispose all biodegradable food waste as sign posted in the worm container.
- Take what you can home with you.

Potable water

- Potable water supply. Water is precious so please conserve.

General Codes and Conditions For all Campgrounds And Certified Self-contained Certificate (CSC) Vehicles Areas

The following conditions apply, as appropriate, to:

Remote / back country campgrounds

Vehicle-based campgrounds

Designated Certified Self-contained Certificate (CSC) Parking areas (DCSCPA)

- Must have a current NZS 5465: Self-Containment certificate that is issued by an authorised person of the Ministry for the Environment.
- Are multi-nights stays in a designated parking area.

Designated Certified Self-contained Certificate (CSC) Overnight Parking Areas (DCSCOPA)

- Must have a current NZS 5465: Self-Containment certificate that is issued by an authorised person of the Ministry for the Environment.
- Are designated overnight parking areas in car parks.

Freedom camping

- In [regional parks](#) in vehicles is prohibited in accordance with the Auckland Council [Te Ture ā-Rohe mō te Puni Mataraharaha ki rō Waka 2022 / Freedom Camping in Vehicles Bylaw 2022](#)

Camping on regional parks

- Only allowed at designated camping areas and people must book and pay a fee. More information about camping in regional parks can be found on council's website.

Public Safety and Nuisance Bylaw 2013

- must be adhered to at all times:
 1. Obstructions in any public place
- 1) Except with the prior written approval of the council or a council-controlled organisation, a person must not use a public place to:
 - (1) place or leave any material, object, thing or structure.
 - (2) erect, construct, or place a building, structure, tent or projection of a building structure or tent or any part thereof, on, under, over or across a public place.
 - (3) store or pack goods on a public place.

Fire

- All solid, wood and charcoal fires, heaters and BBQ's are prohibited in all campground types; irrespective of the main park condition.

Portable gas barbecues

- Allowed at all times.

Camping modes

- Based on the appropriate mode and size conditions allowed for that camping category and location.
- There may be some restrictions to vehicle-based areas because of ground conditions, access conditions, or the site not being suitable for the size and / or weight of some units and access type.
- Camping in containers and portacombs is prohibited.

Allocated / designated sites

- You must camp only in the approved area/s within the designated campground.
- Vehicle-based campgrounds and CSC Parking areas have no allocated or designated sites within the designated activity area.

Length of stay

- Maximum nights in a vehicle-based and remote /backcountry campground 7 nights. Exceptions may apply.
- Maximum nights Designated CSC Parking areas is 7 nights, however the owner is required to dispose of waste in accordance with the CSC conditions off-park.
 - The law requires you to properly dispose of the human waste and grey water (such as sink and shower water) stored in your vehicle.
 - Look out for the blue dump station symbol, or search for dump stations on the [Camper Mate app](#) or the [Camping NZ app](#).
- In summer (daylight savings period): maximum of one consecutive night at all Designated CSC Overnight parking areas.
- In winter (non- daylight savings period): maximum of 3 consecutive nights at all Designated CSC Overnight parking areas where the vehicle-based campground is closed.

Departure / arrival for campgrounds and all CSC Parking areas

- Must be vacated by 11:00 am on the day of departure.
- Provided there is space in the campground, campers can arrive from the main park entrance at gate opening time.
- If other campers have yet to vacate, please wait until space is available at 11:00 am departure time.

Vehicles

- **Not to be driven** around the campground or designated CSC parking area during main park gate closure hours, unless in an emergency or if authorised by staff.

Campgrounds and CSC Parking Areas access

- Online bookings will receive the gate code on booking confirmation for vehicle-based campground and CSC area. You can call Auckland Council Contact Centre on 09 366 2000, **three to five days** prior to your stay to receive access codes.
- Are inaccessible after main park entrance gate closing times
- Combination codes do not provide access through the main park entrance gate.
- **Combination locks** are provided at campgrounds and CSC Parking Areas for your safety and security. Please keep the gate closed and locked at all times.

Visitors' vehicles parking

- For safety and to avoid congestion in campgrounds, visitors' vehicles must park outside the campground and visitors walk from the locked gate, unless prior arrangement with the Park Duty Ranger.

Marquees

- Marquees are allowed in vehicle-based campgrounds and must comply with regional parks conditions and have appropriate consents to comply with all council requirements including those for temporary buildings, noise and electrical safety codes. Check prior to bookings regarding size.

Group bookings

- Maximum of more than 10 will not be accepted from 17th December to the last day January.
- No more than 50% of full capacity outside this time. (Exception in place)

Day visitors

- Times are restricted to the main park entrance gate opening hours.
- Visitor numbers are restricted to a maximum of 20% of the group size.
- The campground is not to be used as a day-use area.

Rubbish free parks

- Your site must be kept clean and tidy during your stay and on your departure.
- Rubbish and recycling moloks, compost bins and/or worm farms are only provided at vehicle-based campgrounds.
- There are no bins or rubbish disposal facilities in the CSC Parking areas and remote / back country campgrounds.
- Take all rubbish with you.

Park Staff

- Have the authority to direct campers to specific areas, request campers to move tents, vehicles or camping equipment, stop inappropriate activities, and to terminate camping.
- Camp passes must be produced on request by a park ranger or authorized council officer and / or visible on the vehicle at all times.

Persons under the age of 18

- Persons aged 16 years and 17 years are not permitted to have a permit granted or use a campground site without prior consent, including an [Unsupervised persons under the age of 18 form](#) completed and signed by their legal guardian.

- Persons aged 15 years and under are not permitted on, or to use, a campground site without appropriate supervision.

General Codes and Conditions for all sites

Legislation compliance

- By entering this Agreement, the Hirer warrants and confirms to comply with all legislation, statutory rules, regulations and bylaws in force and as updated from time to time. Decisions on how to comply with legislative requirements are for the Hirer, however, where applicable the Hirer must comply with any policies or requirements of Council in relation to legislative requirements. The Hirer understands and accepts that Auckland Council may immediately terminate this Agreement if the Hirer breaches any legislative requirements.

Permit use

- This permit can only be used for the purpose designated on the permit. It is not able to be used for other activities, or to gain access to sites for other purposes.
- The permit is not transferable to another party or person.

Group organisers

- Are responsible to ensure all members in their group are informed and aware of all the conditions codes and rules on this permit.
- Vehicle entry/exit to park:
- Main park entrance gate opening and closing times vary (seasonally and across the parks).
- Please ensure your group is aware of the gate opening and closing times.
- They are sign posted at the main entrance to the park.
- Times are printed on the front of this permit.
- Vehicle entry is prohibited after closing time.

Kauri Dieback

- Ensure all footwear has been cleaned of all visible soil both prior to entry and exiting the park or natural areas.
- Ensure you or your group do not introduce any plant material (including foliage and seeds)
- Ensure vehicles that have travelled in the Waitākere ranges and other known Kauri PTA infected areas are free of dirt including on tyres and undercarriages. Vehicles should be cleaned prior to entry on to park land
- Footwear must be cleaned at every hygiene station that you cross.
- Further information regarding the disease and measures to be taken is available in online at www.kauri-dieback.co.nz. Should you require further assistance on how to obtain materials for these purposes please call 09 301 0101.

Animals

- All animals are prohibited at all Auckland Council Regional Parks bookable sites and accommodation. The only exception is registered aid dogs. Please advise staff at time of booking if you have a registered aid dog for an exemption
- Respect the rights of other park users.

Noise:

- Please ensure your activities, e.g. music and ball games etc. are not unduly heard off site and do not disturb other park users or local community residents. Generators and machinery are prohibited unless prior approval is granted.

Alcohol

- Conspicuous and excessive consumption of alcohol is prohibited. Otherwise you and your group may be asked to leave the park and or have the permit terminated.
- Your group or function must have appropriate consent from the Auckland Council to comply with the alcohol act.

Smoke free Regional Parks

- Our Regional Parks are now smoke free. Please observe this while staying on/using our Regional Parks.

Vehicle parking

- Please park vehicles in authorised areas or as instructed by the Park Staff.

Boats

- Boats are restricted to hand carried craft, kayaks, canoes and dinghies under 4 metres in length. There are boat launching facilities at some parks, check the Auckland Council web site <https://www.aucklandcouncil.govt.nz/parks-recreation/get-outdoors/coastal-marine/find-boat-ramp/Pages/default.aspx>

Pest control stations

- May be located around some sites. For your safety and effectiveness of the pest control station please keep children away and do not touch.

Safety

- Please instruct your group to care for their own safety. If you are entering a remote area please ensure you are adequately equipped, experienced and aware of potential hazards.

Swim Safe

- Enjoying the beach and rivers should be both safe and fun, especially if you follow a few basic safety tips. On patrolled beaches, swim between the flags.
 - Never swim alone.
 - Always swim under supervision.
 - If in doubt stay out. Know your limits.
 - Read and obey the safety signs.
 - Learn to recognise rip currents.
 - Always use safe equipment.
 - Never swim or surf when tired or cold.
 - Consider other users.
 - Think about safety first!
 - Always supervise children near water.
- Check the safeswim.org.nz website for up-to-date and forecasted water quality and beach safety information ahead of your visit or event. If the water quality droplet indicates red, the hirer must inform participants that there is moderate to high risk of infection from contact with the water and the water quality is considered unsuitable or unsafe for swimming.
- Drinking and driving / host responsibility: The individual or group utilising a camp site will be requested to practice Host Responsibility by providing food and non- alcoholic drinks, and designated drivers and /or alternative transport options.

- Please instruct your group to care for their own safety. If you are entering a remote area please ensure you are adequately equipped, experienced and aware of potential hazards.
- No access to Watercare Dams or within 20metres of the high-water mark is permitted.

Outdoor Safety Code

- Remember to be safe in the bush and follow these simple rules
 - Plan your trip – Know your route and/or destination
 - Tell someone - Always tell someone where you are going
 - Be aware of the weather - Don't start your walk too late in the day as it gets dark earlier in the forest because of the dense canopy
 - Know your limits – Know your ability and skills.
 - Take sufficient supplies - Carry a track map, warm clothing, food and drink, carry antihistamine as wasps can be a problem in summer/autumn
 - Information on which tracks are open in the Waitakere and Hunua Ranges visit <https://www.aucklandcouncil.govt.nz/environment/plants-animals/pests-weeds/protect-our-kauri-trees/Pages/default.aspx>

Liability

- The permit holder shall reimburse the Auckland Council the full costs, including any associated Auckland Council staff time, to remedy, restore or replace any part of the facility and or chattels, resulting from any omission, negligence or act of wilful damage by the permit holder.

Booking amendments

- Customers can make unlimited amendments or reschedules for the following products free of charge up to midnight 2 days prior to arrival time for campgrounds, CSC parking areas , regional park glamping, baches, lodges, tiny homes and bookable picnic sites
- If rescheduling or amending bookings within the 2 days time a 20% amendment fee will apply to the full value of the booking.
- Rescheduling and amendments to dates and numbers are subject to availability.
- Once the original booking date has passed the booking cannot be rescheduled

Cancellations

- Customers can cancel up to midnight 2 days prior to the date of arrival and receive a 100% refund for campgrounds, CSC parking areas , regional park glamping, baches, lodges, tiny homes and bookable picnic sites
- Cancellation within 2 days of the arrival date for campgrounds, CSC parking areas , regional park glamping, baches, lodges, tiny homes and bookable picnic sites will result in 100% of the booking value being retained by council.
- Education groups are the only exception for weekday (excluding public holidays) reservations.
- No refunds for bookings made on the same day.
- Application fees are non-refundable.

Refunds

- Refunds will only be paid to the householder account used to make the booking.
- Products such as camping passes and vouchers are non-refundable once used. For all other products the Auckland Council will meet its obligations under the relevant acts.
- Refunds will be applied as per the booking amendment and cancellation rules.

- Consideration may be given to refund requests that do not meet the above criteria on a case-by-case basis where the following circumstances exist:
 - Where the park or facility was unavailable, closed or shutdown prior to the booking commencing or during the booking.
 - Metservice Orange / Red Warning
 - In cases of demonstrated hardship or illness.
 - In such cases, customer/s must lodge a request for refund within 5 working days of booking cancellation.
- Applications for refunds may be approved by authorised staff only via regionalparks@aucklandcouncil.govt.nz

Bond Fee (if appropriate)

- All conditions have been met.
- No damage or additional costs incurred from conditions not been followed.